

**HOLTON ST MARY PARISH COUNCIL**  
**Parish Council Meeting to be held on Wednesday 12<sup>th</sup> November 2025**  
**2000hrs at Holton St Mary Village Hall**

## **AGENDA**

**01.11.25 Chairman's welcome, accept councillor's apologies for absence.**

**02.11.25 To accept members declarations of interest in accordance with the Council's Code of Conduct.**

**03.11.25 Minutes**

To sign as a correct record the minutes of the Parish Council meeting held on the 10th of September 2025.

**04.11.25 Councillor Vacancy**

To discuss if the PC has received any applications for the 1 remaining vacancy for Councillor.

**05.11.25 Public Forum**

To receive reports from and ask questions to County Councillor and District Councillor.  
To permit public participation to make statements or ask questions.

**06.11.25 Damage to footpath on Hadleigh Road, Holton St Mary**

Update to be received from County Councillor Hall.

**07.11.25 Planning**

Discuss any planning applications

**08.11.25 Correspondence and Clerk's Report**

Asked by MR to confirm that the defibrillator outside the village hall is still being checked regularly – checked with Community Heartbeat and they have confirmed that the checks are up to date and are done monthly.

**09.11.25 Finance**

To receive a financial report from the RFO including balances at bank. To sign report to certify as correct.

To authorise payments:

19.09.25	BACS	Kelvedon Lawn Mowing Svcs	£65.00
23.09.25	BACS	Pylons East Anglia - Donation	£250.00
30.09.25	SO	Staff salary for September	£346.66
03.10.25	BACS	Bland Landscapes	£504.00
07.10.25	BACS	Staff expenses – Poppy Wreath/Crosses	£39.44
20.10.25	BACS	CAS – Website	£66.00
20.10.25	BACS	Kelvedon Lawn Mowing Svcs	£65.00
31.10.25	SO	Staff salary for October	£346.66
17.11.25	BACS	Village Hall Hire	£22.00
17.11.25	BACS	SALC – Cllr training	£43.20

To look at remaining budget and vire and earmark reserves.

Precept for 2026/2027 – discuss budget and precept.

Natwest – discuss upgrading bank account

Discuss a donation request from Suffolk Accident and Rescue Service

**10.11.25 National Grid – Norwich to Tilbury pylon project**

Discuss registering with the Planning inspectorate and submitting comments

**11.11.25 Village Infrastructure including CIL (Community Infrastructure Levy)**

CIL – update on proposals for use of funds:

1) Discuss any other CIL proposals

**Village Hall Management Committee representative** – any updates to be given.

**Millennium Green Representative** – any updates

**12.11.25 Highways - Speeding, Road Condition and other road issues**

Email received from a Cllr at SSM PC advising that a driver stopped whilst they were doing speed watch and raised concerns about speeding through HSM and what could be done.

Any other updates to be given

**Footpaths and pavements**

Missing bridleway and footpath signs – update to be received.

**13.11.25 Neighbourhood Plan**

Update

**14.11.25 Promotion of the Parish Council**

Discuss ways to promote the Parish Council

**15.11.25 Matters to be brought to the attention of the Council**

To agree items for next agenda.

**16.11.25 Next meeting**

To confirm 14<sup>th</sup> January 2026 as date for next meeting.