

HOLTON ST MARY PARISH COUNCIL
Meeting to be held on Wednesday 9th September 2026
2000hrs at Holton St Mary Village Hall

AGENDA

- 01.09.26 Chairman's welcome, accept councillor's apologies for absence.**
- 02.09.26 To accept members declarations of interest in accordance with the Council's Code of Conduct.**
- 03.09.26 Minutes**
To sign as a correct record the minutes of the Parish Council meeting held on the 8th of July 2026.
- 04.09.26 Councillor resignation**
Cllr David Johnson has submitted his resignation from the PC with immediate effect. The Parish Council currently has 2 Councillor vacancies.
- 05.09.26 Neighbourhood Plan**
Update
- 06.09.26 Public Forum**
To receive reports from and ask questions to County Councillor and District Councillor.
To permit public participation to make statements or ask questions.
- 07.09.26 National Grid – Norwich to Tilbury pylon project**
Discuss any updates
- 08.09.26 Planning**
Discuss any planning applications.
- 09.09.26 Correspondence and Clerk's Report**
- 10.09.26 Finance**
To receive a financial report from the RFO including balances at bank. To sign report to certify as correct.
- To authorise payments:
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| 30.07.26 | SO | Staff salary for July | £363.12 |
| 05.08.26 | BACS | Kelvedon Lawn Mowing Svcs - June | £90.00 |
| 10.08.26 | BACS | Babergh – dog bin emptying | £108.00 |
| 01.09.26 | SO | Staff salary for August | £363.12 |
| 02.09.26 | BACS | Suffolk Preservation Society – subscription | £30.00 |
| 14.09.26 | BACS | Kelvedon Lawn Mowing Svcs - May | £75.00 |
| 14.09.26 | BACS | Village Hall hire 09.09.26 | £25.00 |
- To look at remaining budget and vire and earmark reserves.
- Update on changing bank accounts to Unity Trust

11.09.26 Trees – Church / Church Square

Updates from the PCC with regards to the pine tree in the Churchyard with a branch overhanging into Church Square and the dead tree between the Well Piece and the Church. The dead tree is the responsibility of the Well Piece and the United Charities Trust. The Well piece has asked the PC for a donation towards the removal of this tree.

Beech tree in Church Square – update on a quote from Blands to trim.

12.09.26 Grass cutting contractor

The PC currently use Kelvedon Lawn Mowing for grass cutting, there has been an increase from £26 to £30 per hour. Discuss

13.09.26 Insurance policy renewal

Discuss renewal – policy for 2026/2027 is £416.46 including tax.

14.09.26 Reinstatement of the Manningtree to Hadleigh bus route

Update to be given

15.09.26 Remembrance crosses and wreath

Approve expenditure for wreath and 5 crosses of £42.50 including £4.50 delivery charge

16.09.26 Village Infrastructure including CIL (Community Infrastructure Levy)

CIL – update on proposals for use of funds:

1) Discuss any other CIL proposals

Village Hall Management Committee representative – any updates to be given.

Millennium Green Representative – any updates

17.09.26 Highways - Speeding, Road Condition and other road issues

Any other updates to be given

Footpaths and pavements – any updates to be given

18.09.26 Matters to be brought to the attention of the Council

To agree items for next agenda.

19.09.26 Next meetings

To confirm the 11th of November 2026 for the next meeting