

**HOLTON ST MARY PARISH COUNCIL**  
**Parish Council Meeting held on Wednesday 12<sup>th</sup> November 2025**  
**2000hrs at Holton St Mary Village Hall**

## **DRAFT MINUTES**

Present:

Parish Council: Oliver Greene (OG) Chairman, Claire Rowan (CR) Vice Chair, David Johnson (DJ), Mark Anderson (MA) and Faye Hall (FH) Clerk  
County Councillor Georgia Hall (GH)  
District Councillor John Ward (JW)  
Members of the Public: 11

Before the meeting commenced the Chairman moved agenda item 10.11.25 to be discussed after agenda item 05.11.25

**01.11.25 Chairman's welcome, accept councillor's apologies for absence.** Apologies received from Cllr Mike Hay (MH) and Cllr Mark Rogers (MR).

**02.11.25 To accept members declarations of interest in accordance with the Council's Code of Conduct.**  
MA – Church Square.

**03.11.25 Minutes**  
The minutes of the Parish Council meeting held on 10<sup>th</sup> September 2025 were approved and signed as an accurate record by the Chairman – all in agreement.

**04.11.25 Councillor Vacancy**  
The PC still has 1 remaining vacancy for Councillor.

**05.11.25 Public Forum**  
County Councillors and District Councillors reports are available online and on the noticeboards.  
Public rights of way – GH advised that James Pickerin and MH have arranged a meeting to look at the signs and work out costs, GH will look what she can do through her locality budget. Footpath on Hadleigh Road, agenda item 06.11.25 – the Community Liaison Officer dealing with this is currently off sick so, Wayne Saunders has now picked this up and will look at but there is a backlog.

**10.11.25 National Grid – Norwich to Tilbury pylon project**  
Registration has now opened to submit comments to the Planning Inspectorate. The PC would like to stress that it is important that residents register and submit their responses on how this project will impact HSM. There will be disruption caused by closing the A12 to bring in cables, traffic diverting through HSM, haul road – this will cause disruption from behind, environmental disruption and National Grid have not consulted about any alternatives. Residents need to write including facts, impacts and mitigations. The PC all in agreement to register and submit comments opposing the project and to include the proposal already given to NG of moving the haul road to the old railway line towards Capel St Mary. There is a gathering in Church Square on the 15<sup>th</sup> of November of residents from the village and other villages to raise publicity. **CR/Clerk**

**06.11.25 Damage to footpath on Hadleigh Road, Holton St Mary**

Update given by GH in agenda item 05.11.25

#### 07.11.25 Planning

##### **Application for planning permission without compliance of condition(s) - DC/25/04930**

**Proposal:** Application under section 73 of The Town and Country Planning Act 1990 – Variation of Condition 15 (Occupancy Restriction) of Planning Permission DC/25/01113 dated: 22/07/2025 – Provision of 9no Holiday Lodges with parking.

**Location:** Brett Vale Golf Club, Noaks Road, Raydon, Ipswich, Suffolk, IP7 5LR

Comments by 01.12.25

The PC are all in agreement to write a letter of objection to this planning application – removal of Condition 15 would enable the chalets to be used for year-round occupation and effectively designate them as residential houses that would not have received planning permission. **OG/Clerk**

#### 08.11.25 Correspondence and Clerk's Report

Asked by MR to confirm that the defibrillator outside the village hall is still being done – checked with Community Heartbeat and they have confirmed that the checks are up to date and done monthly. Noted

#### 09.11.25 Finance

Financial Report:

Bank Balances as at 31.10.25	Current Account	£2,670.24
	Reserve Account	£10,356.58 (Includes £4,216.59 which is CIL & £1,785.70 earmarked reserves)
Receipts since last meeting	Interest	£8.92
Payments since last meeting		£3,669.00
GoFundMe Acc		£1,225.00 as of 31.10.25

It was resolved that the following payments be received and approved

19.09.25	BACS	Kelvedon Lawn Mowing Svcs	£65.00
23.09.25	BACS	Pylons East Anglia - Donation	£250.00
30.09.25	SO	Staff salary for September	£346.66
03.10.25	BACS	Bland Landscapes	£504.00
07.10.25	BACS	Staff expenses – Poppy Wreath/Crosses	£39.44
20.10.25	BACS	CAS – Website	£66.00
20.10.25	BACS	Kelvedon Lawn Mowing Svcs	£65.00
31.10.25	SO	Staff salary for October	£346.66
17.11.25	BACS	Village Hall Hire	£22.00
17.11.25	BACS	SALC – Cllr training	£43.20

Precept for 2026/2027 – a draft copy of the budget was circulated to the Cllrs before the meeting. The draft budget was reviewed with some budget headings being reduced and some allowing for a general increase. Clerk to send out a final version which is to be reviewed and signed off along with the precept request at January's meeting. **Clerk**

Natwest – Clerk to arrange a meeting to discuss upgrading the PCs accounts. **Clerk**

Donation request from Suffolk Accident and Rescue Service – defer to January's meeting.

#### 11.11.25 Village Infrastructure including CIL (Community Infrastructure Levy)

**CIL** – No new proposals received.

Noted that CIL funds are being used for the railings in Church Square so need to be deducted from the current CIL figure. **Clerk**

**Village Hall Management Committee representative** – Effective from 01.01.2026 the hall hire rate will increase to £25.00 – noted for the budget. The Chairman Mr Peter Longmate, has requested to stand down from the role of Chair and VHMC are looking for a new Chairperson. Refurb – plans are ongoing weighing up current grant applications, against minor or major refurb, also looking ahead to potential larger sums from NG/Pylons in due course. Potential for a meeting in January for all committee groups and PC in the village for an informal chat.

**Millennium Green Representative** – no updates

**12.11.25 Highways - Speeding, Road Condition and other road issues**

Comments have been received from some members of the Social Club that the PC have a lack of interest in speeding vehicles in HSM. MA advised that the PC have worked hard to try and reduce speeding vehicles. Highways have advised that HSM doesn't meet the criteria to have anything additional implemented. MA gives updates in the Quartet every year on highways and speeding and would like to invite the individuals who have commented from the Social Club to come to a PCs next meeting to discuss. **MA/MR**

Email received from a Cllr at SSM PC advising that a driver stopped whilst they were doing speed watch and raised concerns about speeding through HSM and asked what could be done. MA advised that doing speed watch has been considered before but the volume of speeding traffic coming through HSM is already on Suffolk Polices radar and because of this the speed safety van regularly visits and 62 penalties have been issued this year. Villages that have speed watch don't tend to get visits from the speed safety van – villages have to have over a 15% speed problem to get the van. If HSM did speed watch then we could lose the speed van coming and speed watch would require volunteers and have to be done during weekdays. HSM already has some kind of presence with the speed safety van and the ANPR camera so the village could lose what they have if a speed watch group was to be set up.

Slow down signs – Kingsleigh Estate Agents have kindly donated 10 signs with designs that have been created by SSM Primary school. There is an installation cost of £7 per sign which the PC are all in agreement to accept. Clerk advised that she has received communication from residents that are willing to display the signs. **MA/Clerk**

**Footpaths and pavements**

Missing bridleway and footpath signs – Mike Hay has a meeting with James Pickerin a manager from Suffolk County Council to discuss updating/replacement of signs on the 25.11.25.

**13.11.25 Neighbourhood Plan**

SSM PC have advised that they are waiting for someone from HSM to contact them with regards to discussing a joint neighbourhood plan with them. Clerk to contact Anne Priestley who has kindly agreed to take this forward on behalf of the PC. **Clerk**

**14.11.25 Promotion of the Parish Council**

CR proposed to hold a get to know your village event where all the different organisations in the village could get together and promote what they do including the PC. Clerk to look into whether the Annual Parish meeting could be changed to this and look into holding the event in March. **Clerk/CR**

CR advised that she is drafting a new entry for the Quartet to promote the PC. Clerk to forward a picture of the HSM village sign. **CR/Clerk**

**15.11.25 Matters to be brought to the attention of the Council**

None

**16.11.25 Next meeting**

The 14<sup>th</sup> of January 2026 was confirmed as the date for next meeting.

Meeting closed at 2140hrs